

## Expert Position Opportunity

### 1. Position:

Financial and Tariff modelling Expert, Senior Non-Key Expert (SNKE 1 and 3)

### 2. Project title:

“Technical assistance for establishing a regional waste management system for the city of Novi Sad and municipalities within Novi Sad region”

### 3. Project number:

NEAR/BEG/2023/EA-RP/0159

### 4. Reference documents:

- Terms of Reference of the project “Technical assistance for establishing a regional waste management system for the city of Novi Sad and municipalities within Novi Sad region”;
- Methodology of the “Technical assistance for establishing a regional waste management system for the city of Novi Sad and municipalities within Novi Sad region”;
- EU Report for Serbia 2023;
- The Regional Waste Management Plan for the City of Novi Sad and Municipalities Bačka Palanka, Bački Petrovac, Beočin, Žabalj, Srbobran, Temerin and Vrbas for the Period 2019-2028;
- Feasibility Study for for the City of Novi Sad and Municipalities Bačka Palanka, Bački Petrovac, Beočin, Žabalj, Srbobran, Temerin and Vrbas for the purpose of establishing Regional Waste Mangement System;
- Serbia Waste Prevention Country Profile 2021;
- Waste Management program of the Republic of Serbia for the Period 2022-2031
- Other relevant documents.

### 5. Starting date of the assignment:

July 2024

### 6. Duration of the assignment:

July 2024 – April 2027 (90 + 180 working days)

### 7. Project Objectives (relevant for the position):

**The overall objective** of the project is to contribute to a better environmental status and life quality of citizens by strengthening capacities for implementation of waste management systems in line with the national requirements and EU environmental acquis.

The expected outputs of this contract related to the referenced position are as follows:

**Outcome 1.** To support the startup of newly established regional public company and building their capacities and capacities of the MoEP and provincial authorities to ensure quality realisation of investments and sustainable functioning of the regional waste management system.

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**Outcome 2.** Strengthened capacities and capabilities of the City of Novi Sad and municipalities that belong to the waste management region Novi Sad and their PUCs to ensure quality realisation of investments and to establish and manage an appropriate system for regional waste management.

### 8. Requirements:

Qualification & Skills	<ul style="list-style-type: none"> <li>• University bachelor's degree in Economics or equivalent;</li> <li>• Fluent in English and Serbian, both written and spoken;</li> <li>• Full computer literacy (proficiency with the Microsoft Office suite)</li> <li>• Excellent reporting skills;</li> <li>• Ability to work effectively in a team</li> </ul>
General professional experience	A minimum of 7 (seven) years of experience in the environmental protection or organizational field.
Specific professional experience	<p>Minimum of 5 (five) years of experience in the environmental protection and waste management field, including:</p> <ul style="list-style-type: none"> <li>• Review and development of financial documents and tariff systems.</li> <li>• Assessment and analysis of financial management in PUCs.</li> <li>• Preparation of business plans in the sector.</li> </ul>

### 9. Assignment objective(s):

The expert will work closely with the Project Team and other Project Team Experts, beneficiaries, End Recipient, and stakeholders to ensure the implementation of the activities of the Components 1 and Component 2 and related Outcomes, on his/her area of expertise. The SNKE will provide support in implementing the following activities under Outcome 1 and Outcome 2:

**Activity 1.2.** Development of organizational structure, and operational, legal and financial documents, including a tariff calculation model for successful and efficient operation of RWMC;

**Activity 1.3.** Preparation of procedural guidance for operating and financial management of the RWMC;

**Activity 1.5.** Preparation of short-term and long-term Training Program for staff from MoEP and Province of Vojvodina, as well as RWMC staff and delivery of short-term Training Program during this contract;

**Activity 1.7.** Development of Long-term Business Plan for RWMC;

**Activity 2.1.** Strengthening the capacity of the PUCs in municipalities that belongs to waste management region Novi Sad;

**Activity 2.2.** Supporting municipalities regarding delivering of effective and efficient management, inspection, enforcement and supervision of the implementation of the regional waste management system.

### 10. Related Outputs/Deliverables:

The Expert will prepare materials, chapters and inputs for related documents with a focus on financial issues, including:

- Review of existing financial documents, including a tariff calculation system of PUCs;
- Overview and detailed assessment of the capacity and financial structures within existing PUCs to ensure efficient operations in line with the Inter-municipal Agreement
- Detailed analyses and assessments of the PUCs focused on financial management, covering:

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- Quality of accounting system and conformity with international standards;
  - Existence of cost centre-based accounting;
  - Tariffs system, methodology, affordability and subsidy schemes;
  - Revenue composition; expenditure structure and composition;
  - Cost coverage and cross subsidization; the existence of integrated budgeting and control system;
  - Financial management function – organizational positioning;
  - Quality of internal financial controls; external audit;
  - Investment planning and funding; cash management and cash flow planning;
  - Debt structure (long and short-term).
- Proposals for the development of financial documents, including a tariff calculation model for successful and efficient operation of RWMC;
  - Preparation of the procedural guidance's for RWMC financial management.
  - Preparation of long-term Business Plan for RWMC
  - Update the relevant chapters of the Regional Waste Management Plan
  - Update the relevant chapters of local waste management plans in line with the Regional Waste Management Plan

## 11. Evaluation of work:

The expert's performance will be assessed by the project TL, KE 2, and the Beneficiary's representative.

## 12. General information

The interested candidates are invited to submit a detailed curriculum vitae using EU format template no later than **July 9, 2024**, via email to the following address [jperkovic@ext.eptisa.com](mailto:jperkovic@ext.eptisa.com). Only shortlisted candidates will be contacted.

**Note that civil servants and other staff of the public administration, of the partner country or of international/regional organizations based in the country, shall only be approved to work as experts if well justified. Experts must be independent and free from conflicts of interest regarding the responsibilities defined in this document.**

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality. All applications will be considered strictly confidential.