



EU PPF - PROJECT PREPARATION FACILITY

Non-Key Expert Terms of Reference

Project Title:	EU Project Preparation Facility 6
Service Contract Number:	48-00-145/2014/28
Identification number:	EUROPEAID/135637/IH/SER/RS
Contracting Authority:	Delegation of the European Union to the Republic of Serbia Ministry of Finance – Department for Contracting and Financing of EU Funded Programmes (CFCU)
Key Beneficiary:	Ministry of European Integration
Vacancy:	Water Institutional Expert
Category:	Senior Non-Key Expert
Duration of the assignment:	10 days
Period of the assignment:	Inputs will be provided from May 2021 to August 2021
Location:	The base of operations will be Belgrade. The office facilities will be provided by the Consortium. Travels to the service area of Kolubara regional water supply system (KRWSS) will be necessary during the assignment. The cost of these travels and accommodation shall be covered by the incidentals.

PPF6 - Project background and expected results

The purpose of this Contract is to strengthen technical and administrative capacity of the Serbian administration in relation to the European Integration process and enhance effective and efficient management and absorption of EU pre-accession funds, with the special emphasis on development and preparation of energy and environment infrastructure projects.

Results and outputs to be achieved:

Result 1: Priority investment projects in energy and environmental sectors prepared for implementation

Output: Technical documentation for infrastructure projects from energy and environment sectors to be financed under IPA 2014-2020 programming period prepared in accordance with the Serbian legal requirements and EU standards and norms, and ready for implementation.

Result 2: Relevant national and local institution staff dealing with preparation of technical documentation in energy and environment sectors is properly trained.

Output: Training courses encompassing main principles related of preparation of technical documentation in energy and environment sectors, prepared and delivered to the main stakeholders in energy and environment sectors.

Expert activities as per PPF6 ToR:

The main activities and duties to be executed by the Expert are as follows:

Result 1: Priority Investment Projects in energy and environmental sectors prepared for implementation:

Activity 1.1 Preparation of the sub-project Methodologies

Activity 1.2 Realization of the surveys/site investigations at the locations identified as optional for implementation of selected projects



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Activity 1.3 Preparation of selected projects documentation including preliminary assessment work, pre-feasibility studies, feasibility studies, cost–benefit analyses, funding gap calculations, environment impact assessment studies, general project designs, the preliminary project designs, and the main project designs, as well as tender documentation when deemed justified

Result 2: Relevant national and local institution staff dealing with preparation of technical documentation in energy and environment sectors is properly trained.

Activity 2.1 Assessment of technical basis/knowledge concerning the preparation and implementation of infrastructure projects in environment and energy sectors

Activity 2.2 Identification and development of new concepts of capacity building for infrastructure project preparation

Activity 2.3 Defining the tailor-made capacity building program addressing critical findings from the assessment

Activity 2.4 Delivery of specialised trainings following the capacity building programme

Activity 2.5 Organizing and delivery of 10 one-day trainings concerning Methodology for selection and prioritization

Activity 2.6 Design of the training evaluation system to monitor and assess capacity building performances in structured manner;

General Experts Tasks:

The general activities and duties to be executed by the Water Institutional Expert are as follows:

- Preparation of institutional, baseline and environmental impact assessment analysis fully in line with the Serbian legislation related to the preparation of Feasibility Studies;
- Participation in main KRWSS-related meetings;
- Update of institutional, baseline and environmental impact assessment analysis based on the comments received from the relevant institutions/authorities (JASPERS, State Revision Committee, Beneficiary working group, ...) until final clearance is obtained from them.

Specific Expert Tasks

The Civil Engineer – hydraulic engineer will be responsible:

- To carry out institutional analysis in the service area of KRWSS needed for the preparation of Feasibility study;
- To update an “EIA Chapter” for the Feasibility Study;
- To update a “Baseline Chapter” for the Feasibility Study.

Expert Outputs:

The Hydrologist will be responsible for the preparation of the following outputs:

- Institutional Analysis Report for the Feasibility Report;
- Update of “EIA Chapter” for the Feasibility Study;
- “Baseline Chapter” for the Feasibility Study;
- Monthly progress reports.

Expert Schedule:

The schedule of Expert’s work-plan shall be agreed with the Deputy Team Leader (DTL) and Team Leader (TL) to fit the requirements of key project beneficiaries.



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Reporting:

The expert will report to DTL and TL. In no circumstances, the expert shall make any commitment to the Client or any other project-related parties that might have an impact on contract implementation or this assignment. Should such a situation arise, the expert should immediately contact the Team Leader for guidance.

Expert Profile:

AS PER SELECTION SHEET

Qualifications and skills: (25 points)

- University degree in Civil Engineering (Water/Hydraulic);
- Working level of English, both spoken and written
- Basic computer literacy (MS Office applications).

General professional experience: (25 points)

- Minimum 10 years of general working experience;
- Minimum 7 years of working experience in the field of institutional analysis, EIA studies and water management projects;

Specific professional experience: (50 points)

- Strong professional experience in project management of institutional and EIA studies;
- Strong professional experience in preparation of Feasibility Studies;
- Comprehensive knowledge of EU and Serbian legislation related to water management and EIA analysis;
- Knowledge of Serbian language is an asset

Applications:

CV in EU format in English needs to be submitted by e-mail to ijovanoski@ppf.rs and irankovic@ppf.rs no later than 17th of May 2021, 16:00 hrs, titled: "Application for the position – Water Institutional Expert"

References must be available on request. Only short-listed candidates will be contacted.

The PPPF6 Project is an equal opportunity employer. All applications will be considered strictly confidential.