| **Contract title:** | | External Provider of Peer Reviewers (Assessors | | | | | | | | **Publication reference no:** | | | 18SER01/06/11-03-PR | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Tender envelope number | Tenderer name | Other members of the consortium if any  Name (Nationality) | Within deadline? | Tender submission form duly completed? (Yes/No) | Eligible nationality (all parties including subcontractors if known)? | Tenderer’s declaration (signed by each consortium member, if appropriate)? (Yes/No) | Language as required? | Economic & financial capacity? (OK/a/b/…)[[1]](#footnote-1) | Professional capacity? (OK/a/b/…) | | Technical capacity? (OK/a/b/…) | Organisation & methodology exists? | Key experts (list + CV)? | Key expert is present in only one tender as key experts? | Key expert has signed statements of exclusivity &availability? | Sub-contracting statement acceptable?  (Yes/No/ Not Applicable) | Documentary evidence for the references[[2]](#footnote-2) | Overall decision? (Accept / Reject) |
| 1 |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- |
|  | **Chairperson** | **Secretary** | **Evaluator 1** | **Evaluator 2** | **Evaluator 3** |
| **Name** |  |  |  |  |  |
| **Signature** |  |  |  |  |  |
| **Date** |  |  |  |  |  |

1. Enter ‘OK’ if all criteria have been satisfied, otherwise enter ‘a’, ‘b’, ‘c’, etc to record any criteria which have not been satisfied. [↑](#footnote-ref-1)
2. Evidence provided shall be compliant with the description given in the standard application form as concerns the selection criteria for technical capacity as specified in the Contract Notice [↑](#footnote-ref-2)